

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp

OFFICE OF THE CLERK

17 MAY 22 AM 11:55

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
- ☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Woodrow Wilson International Center for Scholars

Travel date(s): April 17th - April 20th, 2017

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$704	\$250	\$172.92	\$45 for passenger van
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	N/A	N/A	N/A	N/A
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached itinerary.

5/19/17 Shavonda Winters [Signature]
(Date) (Printed name of traveler) (Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:
I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

5/19/17 [Signature]
(Date) (Signature of Supervising Senator/Officer)

17 MAR 16 PM 4:41

Shavenor Winters

Office of Sen. Patty Murray

Private Sponsor(s) (list all): Woodrow Wilson International Center for Scholars

Travel date(s): April 17-20, 2017

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Dublin, Ireland

Explain how this trip is specifically connected to the traveler's official or representational duties: _____

The focus of this trip is to gain an international perspective on cybersecurity issues, specifically legal, financial, and law enforcement challenges related to the internet of things. Field visits will include meetings with American tech companies, European headquarters, the Irish Center for Cybersecurity crime and cybercrime investigation, and other public and private entities. The goal is to promote an immersive understanding of policy issues on the legislative agenda through exposure to the work and perspective of key stakeholders. As I have covered cybersecurity on behalf of the Senator, as a Legislative Aide, the ability to further understand the future of cyber policy and how it is realized in an international landscape is compelling and would provide a fuller understanding for policy suggestions.

Name of accompanying family member (if any): NA

— Relationship to Employee: ☐ Spouse ☐ Child

— Relationship to Employee: ☐ Spouse ☐ Child
I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

3/16/17
(Date)


(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Secretary for the Majority, Secretary for the Minority, and Chaplain.

I, Sen. Patty Murray hereby authorize Shavenor Winters
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

3/16/17
(Date)

Patty Murray
(Signature of Supervising Senator/Officer)



Woodrow Wilson International Center for Scholars
Digital Futures Project Congressional Cybersecurity Lab
2017 Congressional Staff Delegation to Ireland

MONDAY, APRIL 17TH

PARTICIPANTS TRAVEL TO DUBLIN, IRELAND

10:20 PM

DEPART IAD – DULLES ON UNITED FLIGHT UA126

TUESDAY, APRIL 18TH

Focus: Overview of Dublin's Silicon Docks

10:25 AM

ARRIVE IN DUB - DUBLIN

12:30-2:30 PM

WORKING LUNCH WITH U.S. EMBASSY, POLITICAL AND ECONOMIC AFFAIRS

FOCUS: THE U.S. EMBASSY'S POLITICAL AND ECONOMIC AFFAIRS TEAMS WILL GIVE US AN OVERVIEW OF U.S. TECH COMPANIES OPERATING IN IRELAND AND THE AREA REFERRED TO AS 'SILICON DOCKS'. WE WILL DISCUSS THE FACTORS, SUCH AS IRELAND'S LOW CORPORATE TAX RATE AND ENGLISH-SPEAKING WORKFORCE, CONTRIBUTING TO THE ESTIMATED 700 U.S. COMPANIES THAT CALL IRELAND HOME. CUMULATIVE U.S. INVESTMENT IN IRELAND BY 2014 AMOUNTED TO MORE THAN \$300 BILLION, ABOUT A THIRD MORE THAN IRELAND'S ENTIRE GDP. *KURT VAN DER WALDE (POLECON COUNSELLOR), PARDRAIG O'CONNOR (FOREIGN COMMERCIAL SERVICE SPECIALIST), MIKE HANLEY (ECONOMIC AFFAIRS)*
LOCATION: THE GRAND CANAL HOTEL, GRAND CANAL STREET UPPER, DUBLIN

3:00 PM – 5:00 PM

UCD CENTER FOR CYBERSECURITY & CYBERCRIME INVESTIGATION

FOCUS: PARTICIPANTS WILL BE GIVEN A PRESENTATION BY THE UCD CCI TEAM ON THEIR WORK AND TOOLS FOR FIGHTING INTERNATIONAL CYBERCRIME. UCD CENTRE FOR CYBERSECURITY & CYBERCRIME INVESTIGATION (UCD CCI) IS A UNIQUE, WORLD-CLASS EDUCATION AND RESEARCH CENTER WITH STRONG AND WELL-ESTABLISHED COLLABORATIVE RELATIONSHIPS WITH LAW ENFORCEMENT AND INDUSTRY. THE UCD CCI EQUIPS TEAMS OF INTERNATIONAL CYBERCRIME EXPERTS WITH THE SKILLS, KNOWLEDGE AND TOOLS TO PRE-EMPT AND PROTECT AGAINST INCREASINGLY SERIOUS CYBERCRIME ATTACKS.
LOCATION: CENTRE FOR CYBERSECURITY & CYBERCRIME INVESTIGATION, SCHOOL OF COMPUTER SCIENCE, UNIVERSITY COLLEGE DUBLIN, BELFIELD, DUBLIN 4

7:00PM – 9:00PM

WORKING DINNER WITH DR. MARY AIKEN

FOCUS: PARTICIPANTS WILL HAVE THE OPPORTUNITY TO SPEAK WITH DR. MARY AIKEN, A WORLD RENOWNED RESEARCHER IN THE FIELD OF CYBER PSYCHOLOGY. SHE FOCUSES HER RESEARCH ON CYBERCRIME INVESTIGATION AND USING CYBER ANALYSIS TO PROFILE CRIMINALS, PARTICULARLY WITH RESPECT TO CYBER STALKERS AND ADOLESCENT BEHAVIOR.
LOCATION: THE PIG'S EAR, 4 NASSAU ST, DUBLIN 2, IRELAND

WEDNESDAY, APRIL 19TH

9:00 AM -12:00PM

KASPERSKY LAB

FOCUS: PARTICIPANTS WILL BE HEAR ABOUT KASPERKY'S NEW R&D LAB FOCUSED ON DEVELOPING DATA ANALYSIS AND MACHINE LEARNING TECHNOLOGIES FOR THE COMPANY'S ENTERPRISE SOLUTIONS OFFERING. THE LAB'S WORK IS FOCUSED ON TARGETED ATTACK DETECTION AND INVESTIGATION.

- BREAKFAST/INTRO/WELCOME – KEITH WATERS (SITE DIRECTOR – KL DUBLIN)
- INDUSTRY THREATS & TRENDS WITH PRODUCT OVERVIEW – PAUL GLENNON (PRODUCT TEAM)
- HOW MACHINE LEARNING INFORMS DETECTION OF CYBERATTACKS – DR. KRISTINA LUUS (DATA SCIENTIST)

LOCATION: AVIVA STADIUM, LANSLOWNE RD, DUBLIN 4, IRELAND

12:30 - 2:00 PM

LUNCH AT GOOGLE'S EUROPEAN HEADQUARTERS

FOCUS: THE ROLE OF INTERNATIONAL TECHNOLOGY COMPANIES WITHIN A GLOBAL SYSTEM AS THE VIRTUAL AND PHYSICAL WORLDS COLLIDE. HOW ARE IDENTITY, COMMUNICATIONS AND LAWS CHANGING?

LOCATION: GRAND MILL QUAY, BARROW ST, GRAND CANAL DOCK, DUBLIN

3:00-5:00 PM

FACEBOOK

FOCUS: THE ROLE OF SOCIAL MEDIA INTERNATIONALLY, INCLUDING LAW ENFORCEMENT AND PRIVACY ISSUES

LOCATION: 4 GRAND CANAL SQUARE, GRAND CANAL DOCK, DUBLIN 2

7:00-9:00 PM

WORKING DINNER WITH RICHARD BROWNE, DIRECTOR OF INTERNET POLICY IN DEPARTMENT OF COMMUNICATIONS, CLIMATE ACTION AND ENVIRONMENT

FOCUS: OVERVIEW OF IRELAND'S INTERNET POLICY AND WHAT FACTORS LED TO THE RISING SUCCESS OF THE SILICON DOCKS.

LOCATION: SEAPOINT RESTAURANT AND BAR , 4 THE CRESCENT, MONKSTOWN, CO. DUBLIN

THURSDAY, APRIL 20TH

7:30 – 9:00 AM

WORKING BREAKFAST AT DOCUSIGN CYBERSECURITY CENTRE OF EXCELLENCE WITH THOMAS KINSELLA

FOCUS: PARTICIPANTS WILL TAKE PART IN A DISCUSSION REGARDING THE THREAT LANDSCAPE WITH PARTICULAR ATTENTION ON ADVANCED MITIGATION TECHNIQUES THAT CAN BE LEVERAGED. THERE WILL THEN BE A LIVE DEMONSTRATION WHERE PARTICIPANTS CAN EXECUTE A BANKING TROJAN AND RUN MACRO ENABLED MALWARE; VISIT A PHISHING SITE; CRACK PASSWORDS FROM A LARGE THIRD PARTY BREACH (E.G. LINKEDIN); AND A DEMONSTRATION OF HOW DOCUSIGN INVESTIGATES ALL OF THIS ACTIVITY.

LOCATION: DOCUSIGN, CUMBERLAND HOUSE, 1, FENIAN ST, DUBLIN 2

9:30 AM

DEPART GRAND CANAL HOTEL

12:25 PM

DEPART DUB - DUBLIN ON UNITED FLIGHT UA127

3:20 PM

ARRIVE LAD- DULLES



List of Participants Woodrow Wilson International Center for Scholars

Congressional Cybersecurity Lab Alumni STAFFDEL Dublin, Ireland April 2017

Senate

Name: Lori Kearns

Title: Counsel, Office of Senator Bernie Sanders

Name: Sam Mulopulos

Title: Legislative Correspondent, Office of Senator Rob Portman

Name: Liza Pergiel

Title: Legislative Correspondent, Office of Senator Liza Murkowski

Name: Shavenor Winters

Title: Legislative Aide, Office of Senator Patty Murray

Name: Collin Husted

Title: Press Aide, HSGAC

[illegible]



**Woodrow Wilson International Center for Scholars
Digital Futures Project Congressional Cybersecurity Lab
Private Sponsor Travel Certification Form – Pre Trip -Additional Responses**

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Congressional Cybersecurity Lab aims to educate Congressional staffers on technology policy issues critical to U.S. national security, as well as to foster bipartisan working relationships. The trip supplements the work of the program's six-week seminar series, providing fellows with an opportunity to gain first-hand understanding of some of the technology and policy questions discussed in the seminars. The focus of this trip is to gain an international perspective on cybersecurity issues, specifically legal, financial, and law enforcement challenges related to the Internet of Things. Field visits will include meetings with American tech companies European headquarters, the Irish center for cybersecurity crime and cybercrime investigation, and other public and private sector entities.

Our goal is to promote an immersive understanding of policy issues on the legislative agenda, through exposure to the work and perspective of key stakeholders. The goal of the fellowship program is deeply rooted in the Wilson Center's broader mission and charter, to "...unite the world of ideas to the world of policy by supporting preeminent scholarship and linking that scholarship to issues of concern to officials in Washington."

The Wilson Center is the sole organizer of the trip. The William and Flora Hewlett Foundation provided a general grant to the Congressional Cybersecurity Lab with no requirement that the funds be used for congressional trips. Therefore, they have not directly nor indirectly earmarked funds for this trip. They have not played any role in choosing participants, selecting the destination, or designing the itinerary.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The Woodrow Wilson Center has organized multiple prior congressional trips: a staff delegation for fellowship alumni to Mexico, focusing on border security and the U.S.-Mexico bilateral relationship; a staff trip to Canada focusing on US-Canadian relations, security, trade and natural resources; three staff trips to New York City focusing on homeland security, and a staff trip to Colombia to focus on the FARC negotiations. The Wilson Center also sponsored multiple congressional trips through its Wilson Center on the Hill (WCOH) Program, which ended in December 2011. WCOH was a nonpartisan forum that focused on current issues related to international trade and security, sustainable development, and globalization. In its three years of existence, WCOH led two Member trips and two staff trips.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Wilson Center is the official memorial to President Woodrow Wilson. In addition to carrying out public meetings and events, the Center hosts preeminent scholars and experts from around the globe who are researching topics of national and international relevance. The Center also welcomes school groups (both high school and college students) from all over the United States and the world to explore the Wilson Center and its Presidential Memorial Exhibition and Learning Center. A list of recent programs can be found on the Center's website at www.wilsoncenter.org:

18. Reason for selecting the location of the event or trip.

Dublin is the home to the EU Headquarters of many tech company as well as tech start-ups. The site location was chosen given the vast array of possible site visits and rich tech culture. On this trip we seek to provide insight into tech companies overseas operations, privacy issues, and international governance of cyber issues.

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):
Woodrow Wilson International Center for Scholars
2. Description of the trip: Trip for alumni of the Wilson Center Congressional Cybersecurity Lab, focusing on international perspective in cybersecurity, specifically legal, financial, and law enforcement.
3. Dates of travel: April 17-20, 2017
4. Place of travel: Dublin, Ireland
5. Name and title of Senate invitees: See attached list.
6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
– OR –
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
– AND –
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
– AND –
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Wilson Center chose the destinations and planned the itinerary and all logistics for this trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

See attached sheet.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

See attached sheet.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

See attached sheet.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$704 airfare return trip	\$245 total for two nights	\$200 total	\$77 ground transportation over 3 days \$22 conference room rental

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip was organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

See attached sheet.

19. Name and location of hotel or other lodging facility:

Grand Canal Hotel, Grand Canal Street Upper, Dublin 4, Ireland

20. Reason(s) for selecting hotel or other lodging facility:

This hotel was chosen because of its proximity to many tech companies in the 'Silicon Docks' area,
its reasonable price compared to other hotels, and its conference room facilities, allowing us to get in
more content.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging and meal expenses are at or below the maximum rates set for official Federal Government

Travel by the Department of State.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Participants will be traveling by air to Dublin in coach.

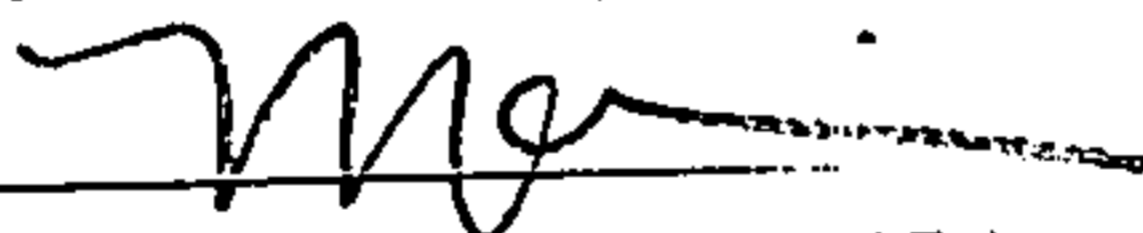
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor:



Name and Title: Meghann King Ritcheson, Director, Digital Futures Project

Name of Organization: Woodrow Wilson International Center for Scholars

Address: 1300 Pennsylvania Ave, NW, Washington DC 20004

Telephone Number: 202-691-4104

Fax Number:

E-mail Address: meg.king@wilsoncenter.org